National Pooling Administration

Contract #CON07000005

Change Order Proposal #6

(User-Proposed Enhancements to PAS)

December 18, 2008

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1 Introduction

1.1 Purpose and Scope

In accordance with NeuStar's National Pooling Administration contract[1] and our constant effort to provide the best support and value to both the FCC and the telecommunications industry, NeuStar, as the National Pooling Administrator (PA), hereby submits this change order proposal to the Federal Communications Commission (FCC) for approval. This change order complies with the contractual requirements set forth in Clause C.1 of the CONTRACT FOR POOLING ADMINISTRATION SERVICES FOR THE FEDERAL COMMUNICATIONS COMMISSION, effective August 15, 2007.

2   Users' Proposed Enhancements

Users of the Pooling Administration System (PAS) sometimes suggest changes to either our administrative process or to PAS. This change order consists of several requests from both service provider users of PAS and NOWG members to enhance the functionalities of PAS. The following four (4) items describe the enhancements that the users are requesting:

1.   Service provider users and service provider consultant users have the capability in PAS to save their new block requests for a period of 30 calendar days. After 30 calendar days, PAS automatically purges the previously saved request. It has been requested that the users also have the ability to delete their previously saved requests in PAS prior to this 30-day timeframe.

2.   Service providers need to know if the blocks they have been assigned are from codes that are also assigned to the same OCN and same switch of the block. To determine this information today, they must go to the Part 1B form in PAS. To assist the user, it has been requested that this information also be provided in the Part 3 response for new block assignments.

3.   Service provider users and service provider consultant users may enter only one switch on the Part 1/Part 1A screens in PAS today. However, the users have indicated that they have a need to enter multiple switches on new block requests and new code requests. It has been requested that PAS be modified to allow for multiple switches to be entered for new block requests and new code requests.

4.   Service provider users and service provider consultant users occasionally have the need to withdraw a request that they have submitted in PAS. Today, they can do this only by contacting the PA. It has been requested that the capability to withdraw a request be provided to the user in PAS.

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[1] FCC Contract Number CON07000005

3   The Proposed Solution

The National Pooling Administrator has reviewed the users' proposals from both their operational and technical perspectives. As a result of our assessment, we propose the following cost-effective and efficient solutions to address the changes that the users requested.

1. The *Saved Block Request List* in PAS will be modified to add a checkbox to allow the user to delete a previously saved new block request.

2. When the PA processes and approves a request for a new block, PAS will verify whether the OCN and switch for the block are the same as the OCN and switch for the code. If the OCN and switch for the block match the OCN and switch for the code, then PAS will add standard language to the remarks section of the Part 3 form to notify the user.

3. PAS will be modified:
    a. to allow the user to enter multiple switches on one request when the user is requesting multiple blocks or a new code (full NXX for LRN or full NXX for pool replenishment);
    b. to allow the user to view the multiple switches on the viewable Part 1/Part 1A forms; and
    c. to allow the user to view the multiple switches on the Part 3 viewable screen, and have the multiple switches information on the Part 3 response.

4. PAS will be modified to allow a user to withdraw a pending request in PAS. This can be accomplished only if the PA has not processed the request. PAS will verify that the request has not been processed, that the tracking number is valid, and that the user is authorized to withdraw the request. If all criteria are met, PAS will automatically create a Part 3 withdrawal, and will remove the work item from the PA's work item list.

The user manuals will be updated as appropriate and user training will be conducted on the changes.

4   Assumptions and Risks

Part of the Pooling Administrator's assessment of this change order is to identify the associated assumptions and consider the risks that can have an impact on our operations.

This change order affects only the system, and would have no impact on our day-to-day operations.

5   Cost

In developing this proposal, we considered the costs associated with implementing the proposed solution, including the resources required to complete discrete milestones on a timeline for implementation. The timeline includes preparation, development, testing, proper documentation updates, monitoring, and execution of the solution.

The cost of modifying the system to implement these changes to the PAS will be.

6   Conclusion

This change order proposal presents viable solutions that address the requests made by users of PAS and is consistent with the terms of our contract. We respectfully request that the FCC review and approve this change order.