

CO Code Re-Allocation Process – User M&P

Purpose and Scope

The CO Code (NXX) Re-Allocation Process is a method to override NPAC CO Code (NXX) ownership data in order to reflect a new “code assignee” event and to do so without impacting ported customers whose TN (or associated LRN) contains the NXX code. This is done by converting the NXX code to ten or fewer pooled blocks and activating the blocks desired to the new code assignee. This M&P provides a set of procedures for NPAC Users to use when they are becoming a new code assignee for a portable NXX and where it is not feasible to use the conventional approach of deleting (and later re-creating) all of the SVs involving the NXX code or the NANC 323 SPID Migration process.

This document applies for both Non-Pooling NXXs and Pooling NXXs. A “Non-Pooling NXX” is one that has not been acted upon by the Pooling Administrator and thus is not marked in the LERG as a pooled NXX; this would include all NXXs in non-pooling areas and possibly some NXXs in pooling areas. A “Pooling NXX” is one that has been acted upon by the Pooling Administrator and thus is marked in the LERG as a pooled NXX.

Document Summary

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- Non-Pooling NXX Flow

- Pooling NXX Flow

Points of Contact

- North American Numbering Plan Administration (NANPA)

- Number Pool Administration (PA)

- Number Portability Administration Center (NPAC)

Procedure Detail

Note: *NANPA CO Code Administration and NeuStar Number Pooling Administration will follow Appendix C, Procedures for Code Holder/LENG Assignee Exit of the INC CO Code (NXX) Assignment Guidelines for NXX / Thousands-Block Reallocation.*

Non-Pooling NXX Flow

Note: *The NANPA CO Code Administrator sends CO Code Part 3 to the new code assignee.*

- a. The new code assignee completes the *LNP NXX LENG Assignee Transfer* form (LENG Assignee Part 1B) for those blocks that have ported numbers and any other additional blocks they need to activate. The new code assignee then forwards this form and CO Code Part 3 form to the NPAC Pooling Analyst at cocodenpac@neustar.biz.
- b. The NPAC Pooling Analyst receives the CO Code Part 3 and the *LNP NXX LENG Assignee Transfer* forms from the new code assignee.
- c. If for some reason the blocks cannot be activated on the effective date, the NPAC Pooling Analyst contacts the new code assignee to negotiate a date to activate the blocks.
- d. The NPAC Pooling Analyst schedules the individual blocks indicated on the *LNP NXX LENG Assignee Transfer* form.
- e. On the effective date (or the date negotiated with the new code assignee), NPAC activates the blocks.
- f. Upon completion of the download, the NPAC Pooling Analyst e-mails activation verification to the new code assignee.

Pooling NXX Flow

Note: *The new code assignee completes the LNP NXX LENG Assignee Transfer form for those thousands-blocks that have not been assigned to another carrier and are being retained by the new code assignee. The new code assignee submits the form to the Pooling Administrator. In a pooling NXX, the new code assignee must retain all thousands-blocks contaminated in excess of 10%.*

- a. The Pooling Administrator forwards the *LNP NXX LENG Assignee Transfer* form (LENG Assignee Part 1B) to the Pooling Analyst at cocodenpac@neustar.biz and returns the PA Part 3 form to the new code assignee.
- b. The NPAC Pooling Analyst receives the *LNP NXX LENG Assignee Transfer* form from the Pooling Administrator.
- c. If for some reason the blocks cannot be activated on the effective date, the Pooling Analyst contacts the new code assignee to negotiate a date to activate the blocks.
- d. The NPAC Pooling Analyst schedules the individual blocks indicated on the *LNP NXX LENG Assignee Transfer* form.
- e. On the effective date (or date negotiated with the new code assignee), NPAC activates the blocks.
- f. Upon completion of the download, the NPAC Pooling Analyst e-mails activation verification to the new code assignee and Pooling Administrator.

Points of Contact

North American Numbering Plan Administration (NANPA)

For questions regarding non-pooling NXXs relating to the CO Code (NXX) Re-Allocation Process, contact the appropriate NANPA Code Administrator. To view the list of NANPA Code Administrators by State, go to www.nanpa.com and select the CO Code Administrator State Responsibilities link on the home page.

Number Pool Administration (PA)

For questions regarding pooling NXXs relating to the CO Code (NXX) Re-Allocation Process, contact the Pooling Administrator. To view the list of Pooling Administrator contacts, go to www.nationalpooling.com and select the Contact link located at the top of the home page.

Number Portability Administration Center (NPAC)

For NPAC related questions regarding the CO Code (NXX) Re-Allocation Process, and to submit the required forms for this process (LNP NXX LERG Assignee Transfer Form, and CO Code Part 3 Form), the primary contact is cocodenpac@neustar.biz.

For additional information regarding the “Disconnect-Reactivate” method or the NANC 323 SPID Migration process contact the NPAC Help Desk at 888-672-2435.

Document History

Revision History

Version	Date	Change Author	Description of Change
DRAFT 0-1	February 12, 2003	Walter G Ferrer, Paul Becker	Initial version
DRAFT 0-2	February 13, 2003	Steve Addicks	Minor edits to content
DRAFT 0-3	February 14, 2003	Walter G Ferrer	Integrated changes from NPAC review; ready for LNPA-WG
Revision 1-0	April 2, 2003	Walter G Ferrer	1 st Revision approved by PEs at Mar-03 PE meeting
DRAFT 1-1	April 29, 2004	Donald Munthali	Updates from review with PB, SA, KJ, CB
DRAFT 1-2	May 4, 2004	Donald Munthali	Further updates per comments from KJ, PB
Revision 2-0	May 19, 2004	Donald Munthali	2 nd Revision approved by PEs
Revision 2-1	Sept 17, 2004	Donald Munthali	Updated per approved changes to LNPA process; Section 1.6, 2.6 and flowchart
Version 2-2	May 5, 2009	Jessica Wangner	Removed flowchart, updated format, department names.

Approval History

Name	Role	Date	Approval Signature
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Paul Becker	Director, NPAC Pooling	6/11/2009	<i>Paul Becker</i>
Stephen Addicks	U.S. NPAC Project Executive	6/11/2009	<i>Stephen Addicks</i>
	U.S. Project Executives (PEs)	6/11/2009	<i>U.S. Project Executives</i>