## 2007 (6/19 & 6/21) Pooling Administration System (PAS) and Website New User Overview - Q&A Document

1. **Q**: On the *PAS Work Item manager* there are *work items* that remain in *pending status*. These have been *completed out*. Does the work item ever change to *completed*?

A: It is the responsibility of the user to change the work items to completed or to delete the work items. The work items will remain as pending until changed by the user. Changing the status of the work item in your work item manager does not change the status of that request, meaning, that if you delete the work item from your work item manager it will not delete the request from PAS. To view that request after it has been deleted from the work item manager, the user will use the search forms function.

2. **Q**: For *NPAC activation* of a block, how do we get *set up with the NPAC*?

**A**: A service provider must be an authorized user with the NPAC. Contact the NPAC at 571-434-5400 or visit its website at <a href="www.npac.com">www.npac.com</a> to get set up if your company is currently not established with the NPAC. Once your company is established with the NPAC, if a requested block is to be activated in NPAC, the user should indicate that on the Part 1B at the time the block is requested, by setting **NPAC activate** to "Yes".

3. **Q**: How do we extend our Part 4 due date?

**A**: To extend a Part 4 due date the user must contact the appropriate state commission or the FCC (if the state does not handle the reclamation process) for an extension of a Part 4 due date.

4. **Q**: What is the *Red Light Rule*?

A: The FCC's Red Light Rule, which became effective 11/1/04 [FCC PN No. 04-230, released 9/28/04] mandates that any organization delinquent in debts owed to the FCC is barred from receiving numbering resources from the PA until the delinquency has been resolved. An FCC Registration Number (FRN) associated with your service provider OCN appears on the FCC's delinquency list, and therefore your application for resources must be denied. To resolve this issue, first contact the responsible person(s) or organization within your company (e.g., Finance) that can address this problem or identify your FRN, and then contact the FCC at 877-480-3201 (see FCC Public Notice released on 9/16 - DA 04-2994) for additional information.

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## 5. **Q**: What is *facilities readiness*?

- A: Per section 4.3.1.2 of the Thousands-Block Number Pooling Administration Guidelines, "Appropriate evidence that facilities are in place or will be in place to provide service within 60 days of the numbering resources activation date (LERG Routing Guide effective date). Evidence may be provided via a copy of any one of the following document(s) the SP selects:
- 1. An executed interconnection agreement between a <u>Local Exchange Carrier</u> and the service provider requesting numbering resources. The relevant pages are the cover page, area covered and the signature page from the interconnection agreement.
- 2. Service Provider developed business plans to provide service in this area. Relevant excerpts from the Business Plan to include planned coverage area and in service dates.<sup>1</sup>
- 3. A letter from the SP indicating the scheduled switch installation complete date (month/day/year), including the address location, as well as Point of Interconnection, or CLLI.
- 4. The service order request, pre-planning checklist, or the equivalent to show that facilities for origination or termination for calls being used specifically for the requested block(s)/code(s) have been requested and are anticipated to be completed prior to the effective date of the block/block/code (See Appendix 6 for an example of a pre-planning checklist showing the identified fields which must be completed).
- 5. A confirmation letter or letter of intent provided by the entity with which the requesting SP will interconnect. Interconnecting carriers are encouraged, but not required, to provide such letters.
- 6. The construction schedule including the following information: site identifier, latitude and longitude of the cell site, and its construction start or complete date. The numbers assigned to the facilities identified must serve subscribers in the geographic area corresponding with the rate center requested.
- 7. A letter from the requesting carrier identifying a block/code in service in another rate center that already uses the same facilities that will be used to serve the new rate center where the initial block/code is being requested."

There may be additional or different criteria requested by state regulators. See FCC 00-104 ¶ 98.

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6. **Q**: *Establish an LRN*, does that mean that *every time* I get a new block I need to save one number for an LRN?

**A**: No. If you already have an LRN established for the switch and LATA, you do not have to save one number for an LRN on future requests with the same switch and LATA.

7. **Q**: On the *MTE requirements*, what is the **6.0** requirement?

**A**: Months to exhaust (MTE) must be less than or equal to 6.0 months (FCC 00-104, § 52.15 (g) (3) (iii)).

8. **Q**: Do these *requirements* apply to VOIP providers?

**A**: In all circumstances a service provider requesting resources from the PA must meet the guideline criteria, including the MTE requirements. If a VoIP provider is certified as a CLEC by a state or has received authorization from the appropriate jurisdictional entity to obtain numbering resources, then it may apply for numbers using the appropriate certification.

9. **Q**: On *slide 35* when you gave out the phone number, what is this *phone number* for?

**A**: Questions regarding the Part 1B form should be directed to the NPAC Help Desk at 1-888-672-2435.

10. **Q**: When will the screen come up for *the months to exhaust* worksheets?

**A**: The months to exhaust (MTE) worksheet comes up in PAS when a service provider is requesting more than one thousands block, or if the service provider already has blocks assigned in the rate center, and is therefore submitting a growth request (as opposed to an initial request).

11. **Q**: *Dedicated Customer* is that for a full 10,000 block?

**A**: Yes, a dedicated customer is a service provider's single customer who is requiring 10,000 consecutive TNs.

12. **Q**: Are you able to *request an LRN* if you are getting just a *1000 block*?

**A**: Yes, a service provider must be the LERG assignee of an NXX in order to establish an LRN. Out of that NXX a service provider may keep as many blocks (at least one) as needed as long as the MTE and utilization requirements are met.

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- 13. **Q**: If you do not need the whole 10,000 numbers for an LRN, can you give 8000 numbers back to the pool?
  - **A**: When a service provider applies for an LRN, PAS will ask the applicant how many blocks it will be keeping. The remainder of the blocks will be automatically placed in the pool.
- 14. **Q**: When doing a *switch change and completing the Part 1B*, if there is a field that is *blank* will NPAC remove it? If we want to leave everything the same on the Part 1B do we just leave what is in there?
  - **A**: Any information left the same on the Part 1B will not be updated by NPAC; any information changed will be updated by NPAC. The NPAC will assume that blank fields should not have information in them even if there was information there before, and will update the NPAC to reflect the current Part 1B.
- 15. **Q**: When they receive the *email* back saying that the *donation has been approved* how long is it before the BCR record is built?
  - A: The BCD/BCR record should be built or disconnected prior to the service provider receiving the email back indicating that the donation has been approved.
- 16. **Q**: What would I use a *conditional block donation* for?
  - A: A service provider can submit conditional block donations when a Supplemental Implementation Meeting (SIM) has been held to add mandatory rate centers to an existing pool. On or before the *Block Donation ID Date*, SPs are allowed to donate blocks prior to having completed all Intra SP Ports on those blocks (the question "Have All IntraSP Ports been completed?" may be answered as "No" on the donation.) The PA can conditionally accept such a donation. On or before the *Block Donation Date*, all Conditional Donations must be updated to indicate "Have All IntraSP Ports been completed?" = Yes. If the donation is not updated by the *Block Donation Date* the conditional donation will be rejected by the PA.
- 17. **Q**: In a new *SIM* area do I have to submit a *forecast* before I do a *donation*? What do I need to put on the forecast? If I am *not* going to need additional resources in the next 12 months, do I put *zeroes* in my forecast?
  - **A**: At the SIM (supplementation implementation meeting) a timeline will be set indicating when forecasts and donations need to be submitted. If a service provider is not going to need resources in an area for the next 12 months it should enter zeros in its forecast.

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#### 18. **Q**: What is an *intra-SP port*?

A: Per the Thousands-Block Number Pooling Administration Guidelines Glossary an Intra-Service Provider Port is described as follows: "An intra-service provider port allows a Service Provider to retain unavailable TNs in contaminated thousands-blocks that are being donated to an industry inventory pool. Specifically, numbers assigned to customers from donated thousands-blocks that are contaminated will be ported back to the donating carrier to enable it to continue to provide service to those customers. An intra-service provider port can also be used to move a TN(s) from one switch serving a rate area to another switch serving the same rate area where LRN-LNP technology is in use."

- 19. **Q**: Once the block is *assigned and loaded* in NPAC do I have to submit a *Part 4*?
  - **A**: Yes, however the service provider must have begun to activate and assign numbers within a block to end users before a Part 4 is submitted via PAS.
- 20. **Q**: What can you do if you have **not received** a **Part 1B Completed** email?
  - **A**: A service provider will not receive a *Part 1B Completed* email:
    - If service provider did not indicate on the Part 1B that the block should be activated by the NPAC (NPAC Activate? = Yes)
    - If the Part 1B was rejected by NPAC then the service provider will receive a *Part 1B Rejected* email instead.

If you have not received a *Part 1B Completed* email as expected, please check PAS for the completed Part 1B section C. If section C is not completed, you should contact the NPAC Help Desk at 888-672-2435 for assistance.

- 21. **Q**: For *PAS mass modifications*, do you have to have 100 changes? Are there any exceptions to that rule?
  - **A**: PAS mass modifications are handled on a case-by-case basis. Please contact our Pooling Help Desk at 866-638-7665 to inquire about the possibility of submitting PAS mass modifications.
- 22. Q: TBPAG what exactly is that and where is it located? How do I find it?

**A**: The TBPAG is the Thousands-Block Number (NXX-X) Pooling Administration Guidelines. "This document specifies guidelines for the administration and assignment of thousands-blocks (NXX-Xs) to Local Number Portability (LNP)-capable service providers (SPs) in rate areas where thousands-block number pooling has been ordered or implemented." You can access the TBPAG on the ATIS website at: <a href="http://www.atis.org/inc/Docs/finaldocs/TBPAG-Final-Document-06-15-07.doc">http://www.atis.org/inc/Docs/finaldocs/TBPAG-Final-Document-06-15-07.doc</a>.

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23. **Q**: What is the *definition of a pristine number block vs. a contaminated number block*? Where can I find this in the *documentation*?

**A**: A block is pristine if every number in it is available for assignment to an end user. Per section 9.1.2 c) of the Thousands-Block Number Pooling Administration Guidelines for a block being returned, "The block holder is required to notate in the Remarks field on the Part 1A form whether the thousands-block is contaminated or pristine."

Per the Thousands-Block Number Pooling Administration Guidelines Glossary, "Contamination occurs when at least one telephone number within a thousands-block of telephone numbers is not available for assignment to end users or customers. Blocks contaminated up to and including 10 percent are eligible for donation."